

Friday 25th October 2024

Dear Parents/Carers,

I am writing to inform you that following Ms McKenna's parental leave, we have appointed Ms Lichty as Acting Deputy Headteacher during her absence. In order for Ms Lichty to focus on this additional responsibility, she will not be class-based for the duration of this period.

To ensure a smooth transition for Hawthorn Class, I am pleased to let you know that Ms Stevens, a long-standing and highly experienced teacher who knows the class well, will be stepping in to teach on Monday and Tuesday. She will be working closely with Ms Alder, who will continue to teach from Wednesday to Friday. Both teachers will work together to ensure continuity and high-quality teaching for all pupils in Hawthorn Class.

We are confident that this arrangement will support the children's learning and provide them with a positive and stable environment. Should you have any questions or concerns, please do not hesitate to contact us.

Thank you for your continued support.

Yours sincerely,



Mrs. S Lloyd
Interim Headteacher

