

Monday 04<sup>th</sup> December 2023

Dear Families,

There is a vacancy for a parent governor to serve on our governing body. We are very keen to encourage parents to be a part of our governing body, we are therefore writing to invite parents and carers of registered pupils to consider standing for the role.

Parent governors are elected by parents and are vital to our governing body. No special qualifications are required but to be successful in the role, you will be committed to the success of the school and willing to play an active role in the work of our governing body contributing with integrity, honesty and objectivity. If you join our governing body, you will serve for a four-year term though governors are free to resign at any time.

The school has high expectations of the time and commitment required from its governors in order to effectively fulfil their role so before nominating yourself please consider you have the time and flexibility to commit to the role as parent governor. You will be expected to:

- Attend six LGB meetings each academic year. Meetings last around two hours and are usually held in one of the hub schools.
- Commit to visiting the school for half a day once a term as part of your duties in order to monitor and evaluate the school
- Commit to our training programme to assist in your role. Complete statutory safeguarding training when you start and new governor training when available. Training will be in the evening and as a new governor there will be about 12-hour training spread over the first year reducing to about six hours the following years.
- Undergo an enhanced DBS check to confirm your suitability to work with children
- Declare any business or pecuniary interests and accept that these interests together with your name, term of office as a governor, and attendance will be published on the school website.

In return, you can look forward to: being part of a team, working collectively to ensure all children at the Greenwich Hub receive the best quality of education and personal development we can give them; use and enhance existing skills and develop new one; and gain personal satisfaction from knowing you are making a difference for the community.

If you are interested in this role then please complete the nomination form below. If you have any questions about this role please contact Ed Britton, our Chair of Governors, at ebritton@inspirepartnership.co.uk.

Nominations should be submitted by Friday 15<sup>th</sup> December 2023. If there are more nominations than vacancies the election will be by secret ballot. If that is necessary, the ballot and voting process will be communicated to parents.

With very best wishes,



Mr O Philips  
Headteacher

**NOMINATION FORM**

Nominees full name:
Email address:
Preferred phone number:
<p><u>PERSONAL STATEMENT</u> <i>This statement should outline in no more than <b>250 words (any extra words will not be included)</b> why you would like to become a parent governor at Woodhill Primary School and what you would bring to the role. In the event a ballot is required, your statement will be shared with parents and carers eligible to vote.</i></p>

I confirm that I am 18 years of age or over and have a child at Woodhill Primary School. I understand the requirements of being a local governor at the school and am willing to serve if elected. I am willing to submit to a DBS check to confirm my suitability to work with children and also confirm that I am not disqualified from appointment for any of the reasons detailed below:

Signed ..... Dated.....

A person shall not serve as a local governor if s/he:

- Has been declared bankrupt and/or their estate has been seized from their possession for the benefit of creditors and the declaration or seizure has not been discharged, annulled or reduced; or is the subject of a bankruptcy restrictions order or an interim order.
- Is subject to a disqualification order or a disqualification undertaking under the Company Directors Disqualification Act 1986 or to an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order).

- Ceased to be a Trustee by virtue of any provision in the Companies Act 2006, is disqualified from acting as a Trustee by virtue of section 178 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision).
- Has been removed from the office of charity Trustee or Trustee for a charity by an order made by the Charity Commission or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which s/he was responsible or to which s/he was privy, or which s/he by his/her conduct contributed to or facilitated.
- Has at any time, been convicted of any criminal offence, excluding any that have been spent under the Rehabilitation of Offenders Act 1974 as amended, and excluding any offence for which the maximum sentence is a fine or a lesser sentence except where a person has been convicted of any offence which falls under section 178 of the Charities Act 2011.