

Friday 4th November 2022

Dear Parents/Carers,

**RE: Code of Conduct on and around School Premises**

At Woodhill Primary School, we are proud and fortunate to have a dedicated and supportive school community. We recognise that the education of our children is a close partnership process between the staff, governors, parents and carers collectively. We know that good working relationships between all of these stakeholders is essential, and for this reason we welcome and encourage parents and carers to participate fully in the life of the school.

As a values-based school, we have high expectations of the children and their conduct, and this is communicated through everything we do and say. We expect the adults in our school community to be role models for the children and demonstrate our core values, especially when on school premises and school visits. We know how important it is for the children to learn and thrive in a positive environment where they feel safe and cared for.

The purpose of this letter is to serve as a reminder of the expectations around the conduct of all parents, carers and visitors connected to our school. We felt that this was important to do so after a few incidents this week where children and staff were exposed to inappropriate language.

As a school working alongside many children and families, we recognise that challenges and incidents will arise and that this can cause frustrations. We are always committed to resolving difficulties in a constructive manner, through an open dialogue, and wholeheartedly welcome any feedback from parents that achieves the best outcome for the children. We have robust procedures and policies that can be found on our website, and a dedicated staff team who follow these. Where any issues arise, we encourage parents to contact their child's class teacher or a senior leader as soon as possible so that a meeting can be arranged. Where issues remain unresolved after discussions with the Headteacher, we refer to the school's complaint procedure which can be found on the school website.

Please see below for an extract from our **Parent Code of Conduct**.

The following behaviour from parents, carers and visitors will not be tolerated:

- Disruptive behaviour which interferes or threatens to interfere with any of the school's normal operation or activities anywhere on the school premises.
- Any inappropriate behaviour on the school premises.
- Using loud or offensive language or displaying temper.



**WOODHILL**  
PRIMARY SCHOOL

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- Threatening in any way, a member of staff, visitor, fellow parent/carer or child.
- Damaging or destroying school property.
- Sending abusive or threatening emails or text/voicemail/phone messages or other written communications (including social media) to anyone within the school community.
- Defamatory, offensive or derogatory comments regarding the school or any of the pupils/parents/staff/governors at the school on Facebook or other sites
- The use of physical, verbal or written aggression towards another adult or child. This includes physical punishment of your own child on school premises.
- Approaching someone else's child in order to discuss or chastise them because of the actions of this child towards their own child. (Such an approach to a child may be seen to be an assault on that child and may have legal consequences)
- Smoking, taking illegal drugs or the consumption of alcohol on school premises. (Alcohol may only be consumed during authorised events.)
- Dogs being brought on to the school premises (other than guide dogs).

Should any of the above occur on school premises or in connection with school, the school may feel that it is necessary to take action by contacting the appropriate authorities or consider banning the offending adult from entering the school premises. It is important for parents and carers to make sure that any persons collecting their children are aware of this policy.

We hope to continue to work together to create a positive and uplifting environment, not only for the children and families, but also for all who work and visit our school.

Thank you as always for your support.

We would like to thank you for your continued support.

Yours sincerely,

Mr Owen Phillips  
Headteacher