

Friday 9th September 2022

Dear Parents and Carers,

We hope that you have had a wonderful summer holiday with your families and friends and are delighted to welcome you all back to the school for what promises to be an exciting year where myself and the staff hope to take the school from strength to strength. Following the return to pre-covid times over the course of 21/22, we look forward to building on the successes of last year by hosting community events, taking the children on trips and watching the children grow as learners and young citizens.

Over the coming week we will be welcoming parents into the school to formally welcome you back to the start of this academic year and to share our upcoming priorities for 2022/23.

As always, leaders will be available on the playground every day to greet families both before and after school.

This letter will provide some important information about the school day including reminders about attendance, upcoming meet the teacher sessions and PE dates. Please take the time to read the information below:

PE Timetable

Please see the PE timetable below which details the **PE days** for each class. Please note that children should bring their PE kit into school in a bag and will be getting changed in class.

Year group	P.E days
1	Tuesday and Friday
2	Monday and Wednesday
3	Tuesday and Thursday
4	Monday and Wednesday
5	Wednesday and Friday
6	Monday and Thursday





WOODHILL
PRIMARY SCHOOL

Headteacher: Owen Phillips
Woodhill, Woolwich, London, SE18 5JE
T: 020 8854 5055

info@woodhill.greenwich.sch.uk
www.woodhillschool.co.uk

Meet the teacher sessions

This will take place after school starting next week. These sessions will give you a chance to meet your child's class teacher, find out curriculum information for the year ahead and other important information as well as providing the opportunity to ask any questions.

There will also be upcoming opportunities for parents to meet the leadership team in the lower hall on the dates outlined below. We hope that many of you can join us as we share our school priorities for the year ahead.

Meet the teacher sessions (3:25pm in classrooms)	
Year group	Date
Reception	Monday 12th September
Year 1: Pine and Hazel	Monday 19th September
Year 2: Hawthorn and Rowan	Tuesday 20th September
Year 3: Elm, Aspen and Chestnut	Friday 16th September
Year 4: Juniper and Cherry	Tuesday 13th September
Year 5: Willow, Beech and Palm	Thursday 15th September
Year 6: Oak and Cedar	Thursday 22nd September
Leadership team 'Welcome to 22/23'	Monday 26th September (Lower hall)

Important attendance information

Attendance & Punctuality

Attendance and punctuality continue to be a key priority at Woodhill. Consistency in attendance is essential if children are to make progress and take an active part in school life. In the case of pupil absence, parents should always inform the school on the first day of absence by phone, writing or in person, so that we can record the reason for the absence. This is particularly important if an infectious illness is involved to allow the school to respond in line with Public Health England guidance.

Medical evidence is requested by the school for any absences to be authorised. This can be a copy of a prescription, an appointment card or the medication itself.





WOODHILL
PRIMARY SCHOOL

Headteacher: Owen Phillips
Woodhill, Woolwich, London, SE18 5JE
T: 020 8854 5055

info@woodhill.greenwich.sch.uk
www.woodhillschool.co.uk

Leave of Absence

As of 1st September 2013, there has been a change to The Education (Pupil Registration) Regulations Act 2006. Headteacher's may no longer grant a 'Leave of Absence' in term time unless there are exceptional circumstances. Therefore, any such absences not deemed as exceptional circumstances will be unauthorised. Holidays or overseas trip absences in term time will affect your child's schooling as much as any other absence and we expect parents to help us by not taking students away in school time. Due to the impact to your child's learning caused by this, **we do not authorise any holidays/overseas trips during term time.**

Punctuality

As with attendance, it is very important that children arrive at school on time each day, every minute missed adds up to a vast amount of learning time lost over the school year. School starts at 8.50 a.m. every day. Your child will be classified as being late if they are not on the school premises by 9 a.m.

Children who arrive late are greatly disadvantaged because they miss starting the day with their peers and the beginning of lessons. This can be disrupting for the rest of the class and teacher.

Late Gate

The late gate enables us to monitor our persistently late pupils and also gives us an opportunity to speak with parents and offer support if needed, in bringing their children into school on time every day.

As with irregular attendance if your child is continuously late for school we will invite parents/guardians in to meet with members of the Leadership Team, Ms J Sillince (Home/School Liaison Officer) or the Attendance Officer from Royal Greenwich to discuss their child's punctuality.

If there are any concerns you may have which you feel prevent you from ensuring your child's regular attendance and punctuality to school, please contact the school office on 020 8854 5055 or email info@woodhill.greenwich.sch.uk

If you have any questions about any of the above, please do not hesitate to contact the school office on 020 8854 5055 or email info@inspirewoodhill.co.uk

We would like to take this opportunity to welcome you back to this new academic year and have high hopes for the year ahead.

Wishing you a wonderful weekend.

Yours sincerely,

Mr O Phillips
Headteacher

Inspire Partnership Academy Trust
Chief Executive Officer – Robert Carpenter
Registered Office – Sandbach Place, London SE18 7EX
Registered in England Company Number – 10421212

